

**BOARD OF HEALTH MEETING MINUTES**

**December 14, 2017**

**1:00 p.m.**

**PRESENT:**

**BOARD OF HEALTH MEMBERS**

Brian Farnsworth, Commissioner, Chairman  
Greg Shenton, Commissioner  
Bill Leake, Trustee – via phone  
Bryon Reed, Commissioner  
Lee Miller, Commissioner  
Ken Miner, Commissioner – via phone

**STAFF MEMBERS**

Geri Rackow, Director  
Troy Nelson  
Kellye Eager  
Amy Gamett  
Angy Harwood  
Cheryl O'Connell  
Steve Thomas

**ADMINISTRATIVE ITEMS**

**1. Call to Order**

Chairman Farnsworth called the meeting to order at 1:00 p.m.

Dr. Barbara Nelson, Commissioner Kimber Ricks, and Commissioner Wayne Butts are absent from today's meeting. Commissioner Ricks has given proxy to Commissioner Shenton and Commissioner Butts has given proxy to Commissioner Miller.

**2. Approval of Consent Agenda**

**MOTION:** Commissioner Shenton made a motion to approve the December 14, 2017, Consent Agenda with a change to the November 16, 2017, minute under item number 4, 2018 Board of Health Meeting Schedule: April Budget Hearing will be changed to June Budget Hearing.

**SECOND:** Commissioner Reed

**ACTION:** MOTION CARRIED UNANIMOUSLY

**NEW BUSINESS**

**1. Environmental Health Litigation Update/Settlement Recommendation**

Ms. Eager reported that EIPH's litigation against Mr. Guy Roundy has been ongoing since 2014. She has been contacted by the Idaho Department of Environmental Quality's (DEQ) Deputy Attorney General regarding this situation. Representatives from DEQ plan to meet with Mr. Roundy in the near future and they are interested in knowing what EIPH would require to settle the case. Discussion followed. First and foremost, the Board is interested in having Mr. Roundy bring his systems into compliance for the safety of those living on the property. Ms. Eager reported that she has previously provided Mr. Roundy with the corrective action that he needs to take to be in compliance. Ms. Eager reported that Mr. Roundy has been ordered by the judge in this case to pay a fine of \$1,000 per day he is not in compliance.

**MOTION:** Commissioner Reed made a motion that a settlement in the G. Roundy enforcement issue should include the following: Mr. Roundy should be responsible for all costs incurred by Eastern Idaho Public Health trying to enforce compliance of his septic systems. This amount should include all applicable permit fees, as well as staff wages and attorney fees up through the time of settlement AND a five percent of the penalty fine that been assessed by the judge.

**SECOND:** Commissioner Shenton

**ACTION:** MOTION CARRIED UNANIMOUSLY

**2. Sliding Scale for Fees**

Ms. Gamett, Family and Community Health Services Administrator, proposed a sliding fee schedule for District Care and STD Services.

**MOTION:** Commissioner Miller made a motion to approve the sliding fee schedule for District Care and STD Services as proposed.

**SECOND:** Commissioner Miner

**ACTION:** MOTION CARRIED UNANIMOUSLY

**3. Proposed Revision to Travel Policy**

Ms. Rackow recommended a change to the district's Travel Policy. She would like the Board to consider allowing reimbursement for meal per diems given to individuals traveling more than two hundred miles one-way from their home office and returning the same day which would eliminating the overnight stay requirement. Discussion followed. Reimbursement for meals will be based on rates and timeframes outlined in the State of Idaho's Travel Policy.

**MOTION:** Commission Reed made a motion to change EIPH's Travel Policy, allowing employees traveling two hundred miles one-way and returning on the same day to receive meal per diems according to the current policy guidelines.

**SECOND:** Commissioner Miller

**ACTION:** MOTION CARRIED UNANIMOUSLY

**ADJOURNMENT**

The meeting adjourned at 1:40 p.m. The next Board of Health meeting will be held on February 15, 2018, in Idaho Falls.

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Brian Farnsworth, Chairman

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Geri L. Rackow, Secretary